



REGISTRATION PACKET

ENROLLMENT CHECKLIST:

*Complete and return **Membership Form***

- _____ Read, sign, and return **Code of Conduct**
- _____ Complete and return **Tuition Payment Form** ***Please do not email bank information
- _____ Complete and return **Health/Emergency Information Form**
- _____ Complete and return **Media Consent & Release Form**
- _____ Complete and return **Financial Assistance Form** (if applicable)

NEW MEMBER CHECKLIST: After submitting Enrollment Forms, you will receive access to the RBC Member Community Site, Chorus Connection, which includes these links & documents.

- _____ Purchase uniforms
- _____ Review **Calendar** of upcoming rehearsals & events
- _____ “Like” [Raleigh Boychoir](#) on Facebook (invite your friends to like us!)
- _____ Follow [Raleigh Boychoir](#) on Twitter and Instagram
- _____ Use this link to shop at AmazonSmile and Amazon will donate to RBC!
<http://smile.amazon.com/ch/56-1169215>
- _____ Use **Signup Genius** to volunteer for RBC events and rehearsal snack time:
[RBC Volunteers \(fundraising\)](#)
[RBC Rehearsal Snack Time](#)



Membership Information

Audition Date: _____

Child's Name: _____ Age: _____ Birthdate: __/__/__
 Primary Address: _____ Secondary Address: _____
 City, ST Zip: _____ City, ST Zip: _____
 Phone Number: _____ Phone Number: _____

Ethnic Origin: African American Caucasian Native American
Information requested Asian/Pacific Islander for grant purposes Hispanic Other: _____

Mother/Guardian: _____ Father/Guardian: _____
 Workplace: _____ Workplace: _____
 Cell Phone: _____ Cell Phone: _____
 Work Phone: _____ Work Phone: _____
 E-mail: _____ E-mail: _____

Child's School: _____ Grade: _____
 School Address: _____ School District: _____
 School Music Teacher: _____ School Music Teacher E-mail: _____

How did you learn about the Raleigh Boychoir?
 School Music Teacher Internet Facebook/Twitter Religious Music Director
 Direct Mail/Flyer Other: _____
 Current RBC Family: _____ Word of Mouth _____ RBC Alumni: _____

Indicate any years in:
 Piano: _____ Band: _____ Voice: _____ Choir: _____ Other: _____

Please complete this form and email to raleighboychoir@gmail.com or mail to: Raleigh Boychoir, c/o Church of the Good Shepherd Episcopal, 121 Hillsborough St., Raleigh, NC 27603



THE RALEIGH BOYCHOIR CODE OF CONDUCT

The Raleigh Boychoir promotes responsibility, respect, civility and excellence in a safe learning and teaching environment. All directors, parents, staff, volunteers, and choir members have the right to be safe and to feel safe when they participate in Boychoir.

With this right comes the responsibility for each chorister to conduct themselves with self-discipline and respect for others, and to be accountable for actions that risk their own safety or the safety of others. To ensure that the choir always offers a positive experience for those who participate in it, The Raleigh Boychoir has adopted the accompanying Chorister's Code of Conduct.

The Code of Conduct requires a chorister to report any serious violations by other participants. This includes—but is not limited to—instances of bullying and harassment, taking or destruction of property and possession of drugs, alcohol, tobacco, or weapons. If requested by the chorister who reports a violation, their identity will be kept confidential.

The penalties that may be imposed for violation of the Chorister's Code of Conduct are described below, based upon the frequency and severity of the infraction. Choristers and parents/guardians should understand, however, that the circumstances of a violation will always be taken into consideration, and any of the penalties—including immediate dismissal from the choir—may be imposed without warning and without going through a lesser disciplinary step. For certain offenses, we may be required to contact law enforcement and other authorities for help, and they will follow their protocols to address the issue.

Violations of the terms of the Chorister's Code of Conduct will ordinarily be dealt with as follows:

- The child may be counseled.
- The child's parents or guardians may be notified of the violation by telephone.
- The child and their parents may be called in for a conference.
- The child may be placed on probation and/or suspended from choir activities for a specified period.
- The child may be dismissed from the choir.

The Artistic Director will have the sole discretion to determine whether a chorister has violated the Code of Conduct, and what penalty will be imposed. In the event of suspension or dismissal, all tuition money and fees paid for the academic year will be forfeited.

Appeal Process

A choir member who has been suspended or dismissed from the choir may request that the Executive Committee of the Board of Directors review the decision.

Chorister's Code of Conduct

1. I will treat fellow choristers, artistic directors, parents, volunteers and chaperones with dignity and respect. I will not bully or harass another chorister, nor encourage others to harm or mistreat another chorister.
2. I will not display prejudice, intolerance, or insensitivity, by words or actions. I will respect differences in people, their ideas, and opinions.
3. I will demonstrate honesty and integrity.
4. I will respect the property of others. I will not take another person's belongings, even as a joke, without his permission. I will not damage or destroy any property during any Boychoir activity.
5. Because the success of the Boychoir requires hard work and focus, I will not disturb rehearsals or performances by talking or acting in a disruptive way.
6. Because the Boychoir's excellent reputation could be spoiled by improper conduct, I will conduct myself as a gentleman whenever and wherever I am representing the Boychoir.
7. I understand that my attendance at rehearsals and performances is essential to the success of the Boychoir. I have read the requirements relating to attendance contained in the Boychoir Handbook, and I will comply with those requirements.
8. I will not use profanity, or offensive or inappropriate language, while engaged in any Boychoir activity.
9. I will not possess, use, be under the influence of, or provide others with alcoholic beverages, tobacco products or illegal drugs while engaged in any Boychoir activity.
10. I will not possess or handle a weapon of any kind while engaged in any Boychoir activity.
11. 11. I will not use physical force or any object to threaten, intimidate or hurt another person.
12. I will not possess obscene material of any kind while engaged in any Boychoir activity.
13. I will comply with the directions of the staff of the Boychoir, or their designees.
14. I will comply with all the laws of the State of North Carolina.
15. I will try to be a role model for other choristers in my words and actions. I will offer help to others when I see that it may be needed. If there is a problem, whether large or small, I will try to be part of the solution.
16. If I cannot resolve a conflict peacefully, I will ask for help from an adult staff leader (choir directors or executive director).
17. To protect the Boychoir community, I will report to a member of the Boychoir staff any serious violations of this Code of Conduct by other choristers.

Chorister's Signature

Date

Parent's or Guardian's Signature


Date

RBC 2022-2023 Tuition Payment

Training Choir - \$600/year (\$50/month automatic bank withdraw or \$600 lump ACH)
Resident Choir - \$600/year (\$50/month automatic bank withdraw or \$600 lump ACH)
Performing Choir - \$600/year (\$50/month automatic bank withdraw or \$600 lump ACH)
 ***\$75 one time robe fee for all new members of the Performing Choir
Young Men's Ensemble - \$600/year (\$50/month automatic bank withdraw or \$600 lump ACH)
Middle School Treble Choir- \$600/year (\$50/month automatic bank withdraw or \$600 lump ACH)
High School Treble Choir- \$600/year (\$50/month automatic bank withdraw or \$600 lump ACH)

Chorister Name (Print):	
Parent/Guardian Name (Print):	
Payment Method (Check one):	<input type="checkbox"/> <div style="display: inline-block; vertical-align: middle; text-align: left; margin-left: 10px;"> \$600 Annual Payment: One Lump Sum by July 30 – ACH payment </div>
	<input type="checkbox"/> <div style="display: inline-block; vertical-align: middle; text-align: left; margin-left: 10px;"> \$600 Annual Payment: One Lump Sum by July 30 – Payment by check. </div>
	<input type="checkbox"/> <div style="display: inline-block; vertical-align: middle; text-align: left; margin-left: 10px;"> \$50 Monthly ACH Withdrawal: Debited between the 10th and 15th of each month; payments spread evenly over 12 months. </div>
Signature	

For new auto bank withdraw only – Leave blank if you would like us to use the same payment information on file from the previous year.

Bank Name		
Account Number		
Routing Number		
Account Holder Name		
Signature		

I understand that my financial commitment is for an entire artistic season (July 2022 through June 2023). This authorization will remain in effect until I cancel it in writing, and I agree to notify Raleigh Boychoir in writing of any changes in my account information or termination of this authorization by the first day of the month of the next billing date. If the above noted periodic payment dates fall on a weekend or holiday, I understand that the payment may be executed on the next business day. I understand that because this is an electronic transaction, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non-Sufficient Funds (NSF) I understand that Raleigh Boychoir may at its discretion attempt to process the charge again within 30 days and agree to an additional \$30 charge for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I agree not to dispute this recurring billing with my bank so long as the transactions correspond to the terms indicated in this authorization form.

RBC – HEALTH/EMERGENCY INFORMATION FORM

Participant's Name: _____

Date of Birth: _____ Gender: _____, notes: _____

Name of Doctor: _____ Doctor's Phone #: _____

Name of Dentist: _____ Dentist's Phone #: _____

Does the Participant have any disabilities or physical conditions the leaders should be familiar with? **Yes** ____ **No** ____

Circle Those Allergies That Apply: Bees Penicillin Food Hay, Other

Other Conditions: _____

Date of last D/Tetanus Booster: _____ MMR Booster: _____

Covid shots: _____, _____, _____, _____

IN CASE OF EMERGENCY, PLEASE LIST BOTH PARENTS/LEGAL GUARDIAN(S) WORK & HOME PHONES, PLUS ONE OTHER RESPONSIBLE ADULT. NOTE: CHILDREN WILL NOT BE ADMITTED WITHOUT THIS INFORMATION.

Name	Relation	Address	Work #	Cell/Home #
------	----------	---------	--------	-------------

EMERGENCY MEDICAL AUTHORIZATION

Part I: In the event reasonable attempts to contact the authorized persons have been unsuccessful, I hereby give my permission for the administration of any treatment deemed necessary by Dr. _____ (preferred physician), or in the event the designated preferred practitioner is not available, by another licensed physician, and the transfer of the child to _____ Hospital or any hospital reasonably accessible. This authorization does not cover major surgery unless the medical opinions of two other licensed physicians, concurring in the necessity for such surgery, are obtained prior to the performance of such surgery.

Medical Insurance Carrier: _____

Date: _____ Parent's/Guardian's Signature: _____

PART II – REFUSAL TO CONSENT: I do not give consent for emergency medical treatment of my child. In the event of illness or injury requiring emergency treatment, I wish Raleigh Boychoir authorities to take no action, or to....

Date: _____ **Parent's/Guardian's Signature:** _____



Raleigh Boychoir, Inc.
c/o Church of the Good Shepherd Episcopal, Raleigh
121 Hillsborough St, Raleigh, NC 27603
919-881-9259, raleighboychoir@gmail.com

MEDIA CONSENT & RELEASE FORM

Throughout the choral season, choristers may be highlighted in efforts to promote Raleigh Boychoir (“RBC”) activities and achievements. For example, singers may be featured in recruiting materials and promotional materials to raise awareness of our performances and programs through newspapers, radio and television spots, the internet (including social media outlets like Facebook, YouTube and Instagram, and the RBC webpage, DVD’s, displays, flyers, brochures, and other types of media.

I, as the parent or guardian of _____, hereby give the RBC, its staff, and authorized media organizations permission to print, photograph, and record my child for use in audio, video, film, or any other electronic, digital and printed media.

- a. This is with the express understanding that the RBC, through its representatives will reproduce said photograph, video, likeness, or image only for the purposes stated above and no such media will be used by the RBC or its staff in a “for profit” enterprise. Any monetary revenue traceable to the use of such media shall be used by the RBC consistent with its non-profit mission. I also am fully aware that I will not receive monetary compensation for my child’s participation in any RBC activity.
- b. I further release and relieve the RBC, its Board of Directors, staff, and any other representatives from any liabilities, known or unknown, arising out of the use of these media.
- c. Revocation of this Form must be done in writing and submitted to a proper representative of the RBC. Absent a written revocation this form is binding for the duration of the child’s membership with the RBC.

I certify that I have read this Media Consent & Release Form and the statements and declarations contained herein and fully understand its terms and conditions.

Please Print:

Name of RBC Member: _____ Age: _____

Address: _____

Signature of Parent or Guardian: _____

Date: _____ Phone Number: _____

Raleigh Boychoir Financial Assistance Form – 2022-2023

The Raleigh Boychoir is committed to accessibility and offers a need-based financial assistance program.

To apply, submit: this completed form to raleighboychoir@gmail.com

Raleigh Boychoir c/o Church of the Good Shepherd Episcopal
Attn: Financial Assistance
121 Hillsborough St.,
Raleigh, NC 27603

Questions? Contact RBC Office, raleighboychoir@gmail.com

Financial Assistance Program Guidelines:

- Financial aid awards are based on the families need.
- Every chorister must pay at least 15% of tuition (\$7.50 per month, or \$90 for the year) ; there are no 100% scholarships.
- Award calculations are based upon household income.
- The Board of Directors approves the Financial Assistance budget, and the Executive Director evaluates applications. Each application is handled confidentially; neither the names nor the amounts of specific awards are shared publicly in any way. Choristers receiving financial assistance must participate in rehearsals, performances, and other RBC activities throughout the season; failure to do so may result in the cancellation of financial assistance for the remainder of the season.

Household Information:

Chorister Name: _____ Choir: _____

Address: _____ City _____ Zip _____

Parent/Guardian Name(s) _____

Phone: _____ Email: _____

My family can pay the following amount for tuition (either a total for the year, or a monthly amount): _____

The information on this form is true and complete to the best of my knowledge. If requested by Raleigh Boychoir, I agree to supply proof of the information that I have given on this form.

Signed: _____ Date: _____